



## Guidelines for Issue of Certificates /Verification of Academic Documents

Documents Required	Fee	Document Delivery Charges		Delivery Timeline (After the receipt of the Online request)
		PAN India	International	
<b>Issue of Transcript</b>				
1. Copies of all the DMCs. 2. ID proof of the student.	Rs. 2000/- ( Rs.500/- for an additional copy)	Rs. 250/-	Rs. 1500/-	7 working Days
<b>Provisional Degree</b>				
1. Copy of 10 <sup>th</sup> Certificate. 2. ID Proof of the Student.	NA	Rs. 250/-	Rs. 1500/-	7 working Days
<b>Migration Certificate</b>				
1. Copy of 10 <sup>th</sup> Certificate. 2. ID Proof of the Student.	Rs. 500/-	Rs. 250/-	Rs. 1500/-	7 working Days
<b>Duplicate DMC/Provisional Degree/Migration Certificate</b>				
1. Original Copy of FIR report 2. Copy of 10 <sup>th</sup> Certificate. 3. ID Proof of the Student.	Rs. 500/- per document	Rs. 250/-	Rs. 1500/-	7 working Days
<b>Verification of Academic Records (for WES/IQAS/ICES etc.)</b>				
1. Copy of Original Degree Certificate. 2. Original Transcript. 3. Copy of all DMCs. 4. Academic Records Request form, duly filled and signed by the candidate. 5. ID proof of the student.	Rs. 500/- per document	NA	Rs. 1500/-	7 working Days

### Note:

1. For any assistance, students can contact the Controller of the Examination at [coe@rayatbahrauniversity.edu.in](mailto:coe@rayatbahrauniversity.edu.in)