

Consultancy Policy

In order to earn income for the University from industry and other external institutions/sources and to provide answers to difficult challenges, the consultancy policy aims to create a route to provide knowledge and skills. It will also offer a framework for encouraging academia-industry collaboration in order to spur innovation, economic expansion, and the quickening of the creation of novel breakthroughs. This policy allows two types of consultancy: Intellectual consultancy (for teachers) and Technical consultancy (for technical staff).

Faculty and technical staff are therefore free to share their expertise with clients according to mutually agreed rates, scope of work and payment milestones. This policy will guarantee that the faculty's consulting efforts align with the University's goals and are financially manageable. To improve teaching and research excellence and to improve student placement, all consulting and associated actions must be planned and carried out in this spirit.

The Goals of the Consulting Services to be provided:

1. Any individual or group of university faculty members may, on their own or in collaboration with experts from other institutions, provide consulting services to industries, government or private agencies, as well as national and international agencies, in the specialised fields of expertise available in the university.
2. The cost of the consultancy received, 40% of the total cost will be borne by the University and 60% by each teacher acting as a consultant. If there are multiple consultants, a 60% share will be split among the teams and notified to the university prior to the start of the project according to a jointly agreed revenue sharing agreement.
3. Remittance of consulting fees from the University to the Consultant will take place after the completion of the Consultation and after the Client has signed the Certificate of Completion.
4. This regulation does not apply to ordinary academic tasks including reviewing thesis and dissertations, creating and moderating test questions, administering exams, hosting conferences/workshops and receiving honoraria for Expert Committee meetings.

5. Requests for consultancy can be received by the University at the registrar or directly by the staff and forwarded to the university for consideration.
6. All proposals, such as consulting assignments, project management, patents, R&D products, and technology transfers, require University approval before submission to the granting agency.
7. Patents/Copyrights/Trademarks/Industrial designsetc. arising from consulting activities belong to the client and the client bears all costs of acquiring the Patents/Copyrights/Trademarks/Industrial designs. Contributions by University faculty may be recognized and inventions/Innovations may include the faculty member's name as an inventor.
8. Faculty/technical staff may not spend consulting days if they have organizational obligations. Consultancy work can be done on Saturdays and Sundays. Alternatively, compensation must be agreed for the absence of the affected faculty member during the consultation period.
9. It must not interfere with the performance of the individual's main duties under the employment contract.
10. Advisory services must not conflict with the interests of the University.
11. The University must not involve, directly or indirectly, in any activity that may be viewed internally or externally as unethical or inappropriate.
12. These guidelines also apply to non-teacher employees of the University, who may undertake such duties provided that the relevant work is not performed during office hours.
13. If there are any amendments in the policy, it must be in writing and formally approved by the Vice-Chancellor. If there is a change in revenue share, it is 'prospective' and not 'retroactive'.


(Vice-Chancellor)