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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**RAYAT BAHRA UNIVERSITY**

**Minutes of 21<sup>st</sup> Meeting of Internal Quality Assurance Cell (IQAC)**

**Minutes of 21<sup>st</sup> Meeting of Internal Quality Assurance Cell (IQAC), Rayat-Bahra University, held on October 28<sup>th</sup>, 2022 3:00 pm at Vice-Chancellor's Conference Hall.**

The meeting twenty first meeting of IQAC in Rayat Bahra University was held on October 28<sup>th</sup>, 2022 3:00 pm under the Chairmanship of Hon'ble Vice-Chancellor.

The agenda of the Meeting was:

1. Approval of minutes of previous meeting
2. Inclusion and Situatedness
3. Health and Wellness workshops
4. Professional Training and Faculty Induction
5. National and International Days celebration
6. Sports Activities
7. Internal Academic Audit
8. Review on value added program
9. Invitation for RBIJMR- December, Volume- 2<sup>nd</sup>, Issue-2
10. Library resources e-learning
11. Review meeting of the startups and Incubates

**The following members were present**

- |   |                |
|---|----------------|
| 1. Prof. (Dr.) Parvinder Singh, Vice-Chancellor                   | Chairperson    |
| 2. Ms. Sahila Bahra, Vice-President (Academics)                   | Member         |
| 3. Prof. (Dr.) Dinesh Sharma, Registrar                           | Member         |
| 4. Mr.V.K Bhatia (Director Finance)                               | Member         |
| 5. Prof.(Dr.) Simerjit Kaur,Head Life Sciences, USS               | Director- IQAC |
| 6. Dr. Mandeep Sandhu, Head, ECE/EE, USET                         | Coordinator    |
| 7. Prof.(Dr.) Neena Mehta, Dean Academics                         | Member         |
| 8. Prof.(Dr.)Avikshit, Dean, USMS                                 | Member         |
| 9. Prof.(Dr.) Amita Mahajan,USAS                                  | Member         |
| 10. Prof.(Dr.) M.S Mehta, Head Physics,USS                        | Member         |
| 11. Prof.(Dr.) Kavita Aggarwal, USMS                              | Member         |
| 12. Dr. Pooja Rani, Head, CSE, USET                               | Member         |
| 13. Dr. Preeti Sharma Rawat,Associate Professor Life Sciences,USS | Member         |



14. Ms. Anshu Gauba, HOD, Management, USMS	Member
15. Ms. Ramica Sharma, Head, USPS	Member
16. Ms. Gauri, Assistant Professor, USPS	Member
	Secretary
17. Mr. Kulmanbir Singh, B.A.LLB. (Student's Nominee)	Member
18. Mr. Nikhil Chandel, Alumni USPS	Member
19. Er. Sandeep Garg, Eco Paryavaran Engineers Pvt. Ltd (Industrialist)	Member

The Chairperson welcomed all the members present and gave a brief background of the formation of the IQAC Cell as required under the UGC Regulations and the guidelines of the NAAC.

The following were the proceeding of the meeting:

### **1. Approval of minutes of previous meeting**

The Coordinator, IQAC placed the minutes of the previous meeting held on 2<sup>nd</sup> September, 2022 before the committee. The committee considered and confirmed the same. The committee further discussed the action taken on earlier decisions of the Internal Quality Assurance Cell.

### **2. Inclusion and Situatedness**

It was discussed and decided to conduct various cultural and religious programs at the university level. The university has been making many efforts and endeavours to provide an inclusive atmosphere, which is tolerating and embracing of communal socioeconomic, cultural, geographical, linguistic, and other diversity.

### **3. Health and Wellness workshops**

It was decided and communicated to arrange well being and health workshops in the university. It is a great way to bring employees together at one place during one time to educate them on health and wellness in an interactive setting. In turn, this will create effective and positive changes in their health, benefiting the employee and the university.

### **4. Professional Training and Faculty Induction**

It was discussed to boost staff members' productivity by helping them learn technological abilities, it was agreed and announced that professional development and faculty induction workshops would be held.

### **5. National and International Days celebration**

It was communicated that to educate students about their significance, observe holidays and the necessity of celebrating all upcoming days that are social, international, economic, commemorative, or joyous like Guru Purav, World Kindness Day, World Radiography Day, etc.



## 6. Sports Activities

It was decided and communicated to organize regular inter university competitions and also participate in national, international sports like Kheda Watan Punjab diyan, Relience Football Youth Sports etc.

## 7. Internal Academic Audit

It was discussed and communicated to arrange internal academic audit of all the university schools in accordance to update the strength and weakness of the different university schools.

## 8. Review on value added program

It was decided to take a review on value added courses offered by different schools of the university and some new value added courses to be introduced.

## 9. Invitation for RBIJMR- December, Volume- 2<sup>nd</sup>, Issue-2

It was decided and communicated to invite research articles/ papers/ thematic issues/ case studies from research scholars and faculty members for RBIJMR- December, Volume- 2<sup>nd</sup>, Issue-2. It was advised to circulate RBIJMR any of the academic/research institutes for dissemination and sharing of knowledge.

## 10. Library resources E-learning

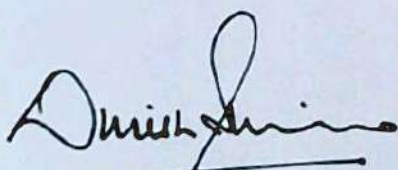
It was decided and arrange a session with faculty and staff to aware about E-learning resources in the library like EBSCO, INFLIBNET, DELNET, shodhganga, shodhsindu, etc that will enhance the learning process with flexible timing, learning pace and without any extra cost.

## 11. Review meeting of the startups and Incubates

It was discussed and communicated to review startups and incubates initiated by various schools of the university such as mushroom cultivation, organic lipstick, drug information centre, etc.

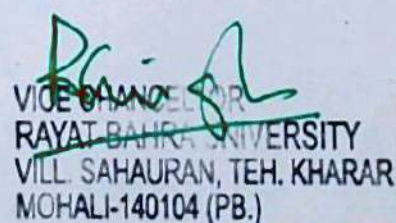
It was communicated that minutes of meeting of every meeting should be maintained separately and uploaded on the University website.

The meeting ended with a vote of thanks to the Chair.

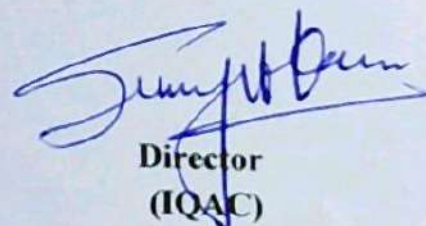


REGISTRAR  
RAYAT-BAHRA UNIVERSITY  
VILL. SAHAURAN, TEH. KHARAR  
MOHALI-140104 (PB.)

Approved.



VICE CHANCELLOR  
RAYAT-BAHRA UNIVERSITY  
VILL. SAHAURAN, TEH. KHARAR  
MOHALI-140104 (PB.)



Director  
(IQAC)