

Ry/UG/ RBU/VC/12/345

Date: 15/05/2018



INTERNAL QUALITY ASSURANCE CELL (IQAC)

RAYAT BAHRA UNIVERSITY

Minutes of 4th Meeting of Internal Quality Assurance Cell (IQAC)

Minutes of 4th Meeting of Internal Quality Assurance Cell (IQAC), Rayat-Bahra University, held on May 10, 2018 2:30 pm at Vice-Chancellor's Conference Hall.

The meeting fourth meeting of IQAC in Rayat Bahra University was held on May 10, 2018 2:30 pm under the Chairmanship of Hon'ble Vice-Chancellor.

The agenda of the Meeting was:

1. Approval of minutes of previous meeting
2. Strengthening of Research and Patents
3. Research Projects
4. Collaborations / MOUs
5. Consultancy
6. Budget Utilization

The following members were present:

1. Professor (Dr.) Daljit Singh, Vice-Chancellor	Chairperson
2. Shri Ravi Gupta, CFO	Member
3. Prof. (Dr.) O.P. Midha, Registrar	Member
4. Prof. (Dr.) Amita Mahajan, USAS	Member
5. Prof. (Dr.) Gurfateh Singh, USPS	Member
6. Mr. Abhinav Tripathi, USET	Coordinator
7. Dr. Navneet Chopra, USED	Member
8. Prof. (Dr.) M.S Mehta, USS	Member
9. Ms. Rupinder Kaur Aulakh, M.Com (Student's Nominee)	Member
10. Er. Sandeep Garg, Eco Paryavaran Engineers Pvt. Ltd (Industrialist)	Member
11. Prof. (Dr.) Simerjit Kaur, USS	Convener
12. Dr. Kavita Aggarwal, USMS	Member Secretary

The Chairperson welcomed all the members present and gave a brief background of the formation of the IQAC Cell as required under the UGC Regulations and the guidelines of the NAAC.

The following were the proceedings of the meeting:

1) Approval of minutes of previous meeting

The Coordinator, IQAC placed the minutes of the previous meeting held on 7th March 2018 before the committee. The committee considered and confirmed the same.

2) Strengthening of Research and Patents

For promoting research in the University, the Chairperson asked for the following initiatives to be taken:

- i) Encourage and promote research culture - teaching workload remission, opportunities for participating and presenting papers in conferences.
- ii) Identify priority and emerging areas for research
- iii) Conduct workshops for research project submission to funding agencies
- iv) Motivate eligible teachers to participate in FDPs
- v) Encourage faculty members to publish papers in reputed journals.

3) Research Projects

The progress of the accepted and upcoming research projects was discussed and the Hon'ble Chairperson instructed to finalize the data in accordance with the project partners as discussed and agreed.

4) Collaborations / MOU's

The progress of the accepted and upcoming collaborations/MOU's was discussed and the Hon'ble Chairperson instructed to finalize the data in accordance with the partners as discussed and agreed.

5) Consultancy

As discussed in the previous meeting and decided that there should be a substantial contribution by the faculty member and the staff in the consultancy project. Further it was discussed that no resources of the Institution (like laboratory, computer, software etc. utilized), the members involved in the consultancy project will take 60% of the total value of the consultancy amount received and 40% will go to the Institution. □ In case the faculty member utilize the resource of the Institution such as laboratory facilities, computing facilities, drafting and other facilities in the consultancy project, the share of the Institution will be 60% of the total consultancy amount received and 40% will go to the faculty and other staff involved in the consultancy work.

6) Budget Utilization

As discussed and approved in the first meeting of IQAC dated Aug 18, 2017 regarding the budget allocation for the financial year 2017-18, a budget of Rs.52 crores (approx) was accepted. Against this budget a sum of Rs. 502,990,685 was utilized as per the budgetary provision. The audited balance sheet for the financial year ended 31st March 2018 has been attached herewith for future reference. The members also noted that allocation of funds of Rs.11 lakhs as Seed money for organizing Seminars, Conferences, workshops and incentives for promotion of research activities allocated different departments has been fruitfully utilized for the objectives for which it was sanctioned.

It was communicated that minutes of meeting of every meeting should be maintained separately and uploaded on the University website.

The meeting ended with a vote of thanks to the Chair.

REGISTRAR
RAYAT-BAHRA UNIVERSITY
VILL. SAHAURAN, TEH. KHARAR
MOHALI-140104 (PB.)

VICE CHANCELLOR
RAYAT-BAHRA UNIVERSITY
VILL. SAHAURAN, TEH. KHARAR
MOHALI-140104 (PB.)

Convener
(IQAC)