INTERNAL QUALITY ASSURANCE CELL (IQAC)

RAYAT BAHRA UNIVERSITY

Minutes of 23rd Meeting of Internal Quality Assurance Cell (IQAC)

Minutes of 23rd Meeting of Internal Quality Assurance Cell (IQAC), Rayat-Bahra University, held on April 17th, 2023 3:00 pm at Vice-Chancellor's Conference Hall.

The meeting twentieth meeting of IQAC in Rayat Bahra University was held on April 17th, 2023 3:00 pm under the Chairmanship of Hon'ble Vice-Chancellor.

The agenda of the Meeting was:
1. Approval of minutes of previous meeting
2. Budget Utilization
3. Approval of AQAR
4. IPR Cell
5. Collaboration with Institute of Fashion Technology
6. Research workshops / Faculty Development Programs
7. Academic and administrative Audit of University
8. National and International MoUs
9. Soft Skills & Technical Skills Training for Placements
10. Carrier Counselling sessions
11. Feedback from the Stakeholders

The following members were present

1.	Prof. (Dr.) Parvinder Singh, Vice-Chancellor	Chairperson
2.	Ms. Sahila Bahra, Vice-President (Academics)	Member
3.	Prof. (Dr.) Dinesh Sharma, Registrar	Member
4.	Mr. V.K Bhatia (Director Finance)	Member
5.	Prof.(Dr.) Simerjit Kaur, Head Life Sciences, USS	Director- IQAC
6.	Dr. Mandeep Sandhu, Head, ECE/EE, USET	Coordinator
7.	Prof.(Dr.) Neena Mehta, Dean Academics	Member
8.	Prof.(Dr.) Amita Mahajan, USAS	Member
9.	Prof.(Dr.) M.S Mehta, Head Physics, USS	Member
10.	Prof.(Dr.) Kavita Aggarwal, USMS	Member
11.	Dr. Pooja Rani, Head, CSE, USET	Member
12.	Dr. Preeti Sharma Rawat, Associate Professor Life Sciences, USS	Member

13. Ms. Anshu Gauba, HOD, Management, USMS	Member
14. Ms. Ramica Sharma, Head, USPS	Member
15. Ms. Gauri, Assistant Professor, USPS	Member
	Secretary
16. Mr. Kulmanbir Singh, B.A.LLB. (Student's Nominee)	Member
17. Er. Sandeep Garg, Eco Paryavaran Engineers Pvt. Ltd (Industrialist)	Member

The Chairperson welcomed all the members present and gave a brief background of the formation of the IQAC Cell as required under the UGC Regulations and the guidelines of the NAAC.

The following were the procceding of the meeting:

1. **Approval of minutes of previous meeting**

The Coordinator, IQAC placed the minutes of the previous meeting held on 25th January, 2023 before the committee. The committee considered and confirmed the same. The committee further discussed the action taken on earlier decisions of the Internal Quality Assurance Cell.

2. **Budget Utilization**

As discussed and approved in the previous meeting of IQAC dated Sept 2nd, 2022 regarding the budget allocation for the financial year 2022-23, a budget of Rs. 55 crores (approx) was accepted and approved. Against this budget a sum of Rs. 342, 060 ,135 was utilized as per the budgetary provision. The audited balance sheet for the financial year ended 31st March 2023 has been attached herewith for future reference. The members also noted that allocation of funds of Rs.35 lakhs as Seed money for organizing Seminars, Conferences, workshops and incentives for promotion of research activities allocated different departments has been fruitfully utilized for the objectives for which it was sanctioned.

3. **Approval of AQAR**

It was decided that before uploading AQAR for the year 2022-2023 on NAAC portal it should be thoroughly discussed with IQAC members.

4. **IPR & Entrepreneurship Cell**

It was communicated to create entrepreneurship cell in every department of the university to create awareness and provide guidance to academics and non-academics staff.

5. **Collaboration with Institute of Fashion Technology**

It was discussed and communicated to all members that to focus on the fundamental techniques used in the management of fashion technology and to develop managerial talent in the field of marketing, merchandising and retailing.

6. **Research workshops / Faculty Development Program**

As suggested by NAAC peer team, workshops and Faculty Development Programs related to research activities and IPR to be organized to enhance awareness regarding recent advancements and developments in different fields among students and faculty members.

7. **Academic and administrative Audit of University**

It was decided and communicated to all the members to present Academic and Administrative Audit for the Academic Year 2023. The members were directed to make presentation keeping in view all the Criterions of NAAC. Academic Planning for the new semester was discussed and all the members are directed to Prepare the academic Calendar as per the instructions given by Dean Academic Affairs

8. **National and International MoUs**

It was discussed to initiate the MoUs with national and international institutions and industry for initiating new programs and research collaborations to enhance the student exchange programs and skill based exposure to industry through internship.

9. **Soft Skills & Technical Skills Training for Placements**

It was discussed and communicated to organize regularly soft skill workshops, training programs, job interview programs under capacity building activities to improve interpersonal and intrapersonal skills of students.

10. **Carrier Counselling sessions**

It was decided to conduct regular carrier counselling and guidance sessions for the students to opt out the various carrier options after completion of degrees.

11. Feedback from the Stakeholders

The Vice-Chancellor informed that the system of registering periodical feedback of all the concerned stakeholders shall be continued to access and evaluate outcome of overall academic exercise. It was communicated to consider the highlights of the feedback in the curriculum.

It was communicated that minutes of meeting of every meeting should be maintained separately and uploaded on the University website.

The meeting ended with a vote of thanks to the Chair.

Approved

VICE CHANCELLOR
RAYAT-BAHRA UNIVERSITY
VILL. SAHAURAN, TEH. KHARAR
MOHALI-140104 (PB.)

Director
(IQAC)

REGISTRAR
RAYAT-BAHRA UNIVERSITY
VILL. SAHAURAN, TEH. KHARAR
MOHALI-140104 (PB.)